

The Manor House Nursery and Preschool

We're writing to inform you of an exciting update to the new way we will be delivering our Funded Free Early Learning sessions from **September 2025**. These changes are designed to provide greater flexibility for our families.

From September, we will be offering parents the option to attend on a **funded hours only basis**. With most children becoming eligible for **30 hours funding from September 2025**, we want to ensure our offer meets the needs of our families.

We will continue to deliver our extended funded hours on a **stretched offer over 51 weeks a year**.

- **The total hours claim will be 22.5 hours a week**

The set sessions for this new claim will be: **8:30am to 4:00pm** over a 3 day spread (total 22.5 hours a week)

Families who require additional hours will have the option to **'top up' before 8:30am (from 7:30am) and after 4:00pm**, subject to availability and usual charges.

We hope these change makes our service more accessible. Please refer to our Fee structure below for a clearer outline of how our sessions and charges will work from September 2025:

Nursery set Sessions

Non funded Session	Cost per session	
	Under 2	2 year +
7:30 – 6pm	£62	£60
8 – 6pm	£58	£56
9 – 4pm	£50	£48

Universal funded sessions (can claim up to 15 hours a week, 38 weeks a year)	Cost per hour
9 – 12pm (3 hours)	0.00
1 – 4pm (3 hours)	0.00
9 – 3pm (6 hours)	0.00

Working Parent Funded sessions (can claim up to 22.5 hours a week, 51 weeks a year)	Cost per hour
8:30 – 4pm (7.5 hours)	0.00

Nursery charges

	Under 2	2 year +
Free Entitlement hours	0.00	0.00
Extra top up hours	£7.80	£7.50
Breakfast	£1.00	£1.00
Lunch	£2.70	£2.70
Tea	£1.70	£1.70
Morning snack	0.00	0.00
Afternoon snack	0.00	0.00

Nursery Consumables

Nappies	Parents to provide
Wipes	Provided by setting / no charge
Nappy Creams / Ointments	Parents to provide
Teething gels / pain relief	Parents to provide
Suncream	Option to provide or £5 consumable charge

Points to consider:

- We no longer offer term time contracts for new bookings claiming the extended free early learning.
- We do not offer a session swap service. Any sessions outside of usual contracted hours, will be charged at the rates outlined above.
- Full payment / funding will continue to be applied for any bank holidays that fall on a child's session day. We do not offer session swaps on these occasions
- Parents have the option to provide their own meals to avoid any charges

Please refer to our terms and conditions for all further nursery policies and procedures.

If the above changes means that you would like to review your child's current hours in place, please get in touch with your Manager.